

**SERVICE PACKAGE FOR  
EFFECTIVE MANAGEMENT OF PROJECTS  
IN DEVELOPMENT SECTOR**



## SERVICE PACKAGE FOR EFFECTIVE MANAGEMENT OF PROJECTS IN DEVELOPMENT SECTOR

With emerging issues and opportunities, many organizations would take up many activities in the project mode to support the overall organisation growth. Again, many of the Non-Government Organisations (NGOs) are taking up enormous number of projects due to growing need of social, health, educational improvements among the unprivileged. While there are growing opportunities for such developmental projects, the funding agencies are becoming more specific in their approach and taking more stringent steps to check the performance of the projects.

Managing a project is a herculean task due to its limited time, limited resources and very specific objectives to achieve. Most of the times, various NGOs face difficulties in managing the projects in terms of defining the beneficiaries, quantifying the benefits, defining the inputs, activities, outputs, outcomes and impact generated from the project. Many times the projects encounter difficulties as the performances are not tracked due to non-availability of an appropriate MIS tool which can track the financial and non-financial indicators.

Adiuvaret Research and Consulting has created a service package to take care of the above mentioned difficulties faced by NGOs and other organisations while executing a specific project.

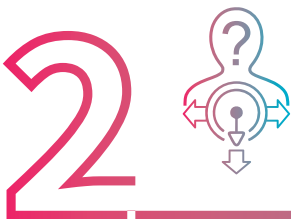
### THE SERVICE PACKAGE INCLUDES 4 COMPONENTS

#### Project Beneficiary Toolkit



This toolkit helps in understanding and quantifying the beneficiaries of the project. The benefits can also be quantified and documented in more structured way before or during the execution of the project. This toolkit provides a well thought documentation about the project beneficiaries which may work as a great communication tool for the stakeholders including the funding agencies.

#### Log Frame Approach (LFA) Toolkit for Project Management



Most of international and national funding agencies are insisting on the capabilities of the NGOs in the areas of Log Frame Approach (LFA) for project management. Adiuvaret has developed an Interactive and template based (4 templates) tool for building Log Frame Approach (LFA) for the project management. This tool would help in building LFA for various projects quite easily. Adiuvaret Research and Consulting also innovated the concept of TRUE indicator and adopted the same in this LFA to ensure that the project performance indicators are formed scientifically. This also helps in documenting the project Outputs, Outcome and Impact.

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### Project Management Information System (MIS)

Most of the projects miss the tracking system in terms of budget, activities and outcomes. Adiuvalet Research and consulting has developed an excel based automated MIS that helps in tracking the important indicators for the project. The tool is a generic tool for tracking 17 project performance indicators. This tool can further be customized further based on the need for the project.

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### Documentation of Project

Documentation is one of the critical components in project management. The new learnings, the new processes, the challenges need to be documented for the replication and scaling up the project. Apart from a high impact project report, it has been a routine mandate to publish the project outcome in a peer reviewed journal. This helps in improving the advocacy and also simplifies the replication efforts.

Adiuvalet Research and Consulting has the expertise in documentation of the following;

- ❑ Detailed Project Report (DPR)
- ❑ Project Processes and SOPs
- ❑ Stakeholder Mapping Documents
- ❑ Media Report and News Items for publication in theme based magazines and news Papers
- ❑ Scientific Articles for publication in Peer reviewed Journals

Adiuvalet Research and Consulting has put together the complete package for project management for the organisations to manage projects more professionally.

Adiuvalet Research and Consulting may assist in managing projects for the NGOs and other organisation dealing with developmental projects.



## About Adiuvaret Research and Consulting

**Adiuvaret Research and Consulting (ARC)**, is a research and consulting organisation with a prime objective of assisting aspiring organisation to grow to its potential at a shorter period of time. Adiuvaret is a Latin word which means “**Assist**”. The very basic value of Adiuvaret is to “**Assist**”. It believes in the philosophy that “**Assisting others to grow in life is a graceful thing**”. We also believe that assisting others requires only one skill and that is “**Attitude**”. Therefore we at Adiuvaret invests significantly on developing a right attitude to assist others.

## What We Do

Adiuvaret Research & Consulting (ARC) was founded with a prime focus on assisting organisations in the areas of research, analytics, documentation and training. ARC believes in continual growth and such growth is possible through new ways of doing things by adopting the culture of research and analytics and further making the new ways sustainable through proper documentation and training.

## ADIUVARET CONCEPT ON ORGANISATION GROWTH



For details of the package and other assistance, please reach us as per the following;

### Adiuvaret Research and Consulting



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